



# Executive Committee

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**Randall Furrow, Committee Chair**

Tuesday, April 28, 2020

12:00 pm to 1:30 pm

Zoom Digital Meeting

<https://zoom.us/j/469600880>

301 West Jefferson Street  
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## AGENDA

### **Welcome, Introductions and Declarations of Conflict-of-Interest**

#### **Determination of quorum**

#### **Review of the Minutes and Action Items**

The committee will review the summary minutes of the previous meeting on January 30, 2020. Please inform the Chair of any revisions that should be incorporated into the summary minutes. A vote may take place regarding this agenda item.

#### **Chair Update**

The Chair will give updates regarding the Phoenix EMA Planning Council.

#### **RWHAP Part A Recipient's Office Update**

The Administrative Agent will give updates regarding the Phoenix EMA. A vote may take place regarding this agenda item.

#### **Planning Council Activity Timeline (PCAT)**

The Committee will review and discuss the PCAT for the 2020/21 Grant Year. A vote may take place regarding this agenda item.

#### **CHPS Committee Update**

The Chair of the CHPS committee will present an update on items from the last meeting. A vote may take place regarding this agenda item.

#### **STaR Committee Update**

The Chair of the STaR committee will present an update on items from the last meeting. A vote may take place regarding this agenda item.

#### **TEAM Committee Update**

The Chair of the TEAM committee will present an update on items from the last meeting. A vote may take place regarding this agenda item.

## AGENDA continued

### **Arizona's Community Leadership Academy**

Attendees will discuss the possibility of Rose Connor presenting a small leadership training.

### **Receive Award from HRSA/HAB for Grant Year. Review and Approve Final Allocations Based on Actual Award Amount.**

Attendees will review and approve final allocations for the 2020 Grant Year. A vote may take place regarding this agenda item.

### **Negotiation of PC Budget Amount with Recipient.**

Attendees will discuss and approve Planning Council budget for the 2020 Grant Year. A vote may take place regarding this agenda item.

### **Design the Assessment of the efficacy of the Administrative Mechanism (AAM).**

Attendees will review the Assessment of the Administrative Mechanism for updates for the 2020 Grant Year. A vote may take place regarding this agenda item.

### **Review and Sign Annual Progress Report/Program Terms Report.**

Attendees will review the Annual Progress Report and Programs Term Report for approval. A vote may take place regarding this agenda item.

### **Review and Resolve Parking Lot Items.**

Any unresolved items may be discussed at this time.

### **Current Event Summaries**

This is the time for Planning Council members to share a brief summary of current events. Members of the work group cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.

### **Call to the Public**

This is the time for the public to comment. Members of the committee cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.

### **Adjourn**

### **Meeting Ground Rules:**

- Many attendees are very sensitive to fragrances, so please refrain from using colognes and perfumes at Planning Council meetings or events.
- The public is encouraged to take part in all discussions. However, due to time constraints, the Chair may choose to limit the number of people who may speak and/or the length of time allowed for discussion.
- Everyone is expected to respect the authority of the Chair.
- Anyone who wishes to comment should raise their hand to be recognized to talk.
- Please be courteous when others are talking. No sidebar conversations please.
- Please remain calm and focused on the topic at hand.
- Stay open-minded and flexible to allow for and honor individual difference and diversity.

**Video/Telecommunication Conference Information:**

- Join Zoom Meeting: <https://zoom.us/j/469600880>
- Join Via Phone: 929-205-6099
- Meeting ID: 469 600 880