

MARICOPA COUNTY BOARD OF HEALTH

Monday, July 27th, 2020 at 3:00 PM

VIRTUAL MEETING: Due to COVID-19 and social distancing guidelines, the Board of Health meeting scheduled to take place Monday, July 27, 2020, will be held virtually. [Register ahead of time](#) to join the meeting by phone or computer use <https://register.gotoweinar.com/register/4173461771902187788>

Legal Advice-A.R.S. §38-431.03(A)(3)

The board may vote to go into Executive Session for the purpose of discussion or consultation for legal advice with the attorney or attorneys of the Board on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Members of the Board of Health will attend either in person or by telephone conference call. Members attending telephonically will be announced at the meeting. Agendas are available within 24 hours of each meeting in the Public Health administration office at 4041 N. Central Ave., Suite 1400, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m.

AGENDA

Call to Order and Roll Call

President Hughes

Call to the Public

President Hughes

The public will automatically be muted during the meeting, however, a request to comment or address action items can be initiated by raising your hand and or typing in the chat box, which will be acknowledged later in the meeting. 

Announce New Member • Ms. Robin Schaeffer, MSN, RN, CAE

Ms. Marcy Flanagan

Discussion/Action Items

President Hughes

1. Approval of the April 27th, 2020 Board of Health Minutes

2. Approval of FY21 OMB budget request

Scot Pitcairn

3. Approval of FY21 OMB budget request

Gus Martinez

4. EROP Case ES-2019-002/Repeal MCEHC Chapter XI, Regulation Piggeries (Presentation attached – ES-2019-002BOH)
Request BOH approval to proceed according to EROP Expedited Process

Mr. Ken Conklin

5. Fee Waiver Applications – 29 permit fee waivers and 2 sponsoring school district fee waivers for classes
(see attached document – Summary Sheet for 7-27-2020 BOH Mgt)

Ms. Darcy Kober

6. Deferred Fee Waivers – 1 fee waiver deferred from 4/27/2020 BOH Meeting (see attached document – Deferred Summary Sheet for 7-27-2020 BOH Meeting)

Ms. Darcy Kober

Discussion Item

1. Maricopa County Environmental Services Department recommendation for code changes to the fee waiver process and discussion of fee waiver qualification criteria. (presentation attached ESD Fee Waiver)

Ms. Darcy Kober

7. Recommendation to the Board of Supervisors to approve the proposed revisions to AQ-2017-009-Organic Liquids (Non-Gasoline) and Gasoline Rules (Rules 350-353)

**Greg Verkamp
Kimberly Butler**

A. AQ-2017-009

- Rule 350 (Storage and Transfer of Organic Liquids (Non-Gasoline) at an Organic Liquid Distribution Facility)
- Rule 351 (Storage and Loading of Gasoline at Bulk Gasoline Plants and Bulk Gasoline Terminals)
- Rule 352 (Gasoline Cargo Tank Testing and Use)
- Rule 353 (Storage and Loading of Gasoline at Gasoline Dispensing Facilities)

The Maricopa County Air Quality Department (MCAQD) is proposing to revise Rule 350, Rule 351, Rule 352, and Rule 353 to address rule deficiencies identified by the Environmental Protection Agency (EPA). The proposed revisions are required to secure the rules' approval as part of the Arizona State Implementation Plan under the federal Clean Air Act. The MCAQD is also proposing revisions to address rule recommendations provided by the EPA, incorporate revisions recommended by stakeholders and make other revisions to improve and clarify the rules.

Discussion Items

Ms. Marcy Flanagan

1. Public Health Report
 - I. Human Resources
 - II. Communications
 - III. Infrastructure
 - IV. Strategic Planning
 - V. Programs
 - VI. Disease Update
 - VII. Future Topic

Announcements and Current Events

**President/
Board Members**

Adjournment: Next Meeting – October 26th, 2020

President Hughes

TO: Board of Health

FROM: Scot Pitcairn, Finance Manager, MCDPH

DATE: July 27, 2020

SUBJECT: FY21 Approved Budget

Fund 100 - General Fund

The FY21 Adopted Budget for MCDPH for the General Fund is \$13,483,023, a net decrease of \$1,508,582. FY20 non-recurring funding for the Hepatitis A response in the amount of \$1,693,222 is removed for FY21. This was part of a two-year program started in FY19. This is offset by an increase of \$184,640, including \$44,881 in annualized funding for the prior year's Performance Pay, \$130,014 in benefits adjustments, and \$9,858 for central cost adjustments.

Fund 265 - Special Revenue Fund

The FY21 Adopted Budget for MCDPH for the Special Revenue (Fee) Fund totals \$8,172,982, including \$7,672,982 of operating funding and \$500,000 of non-recurring funding from accumulated fee fund balances. This is a decrease of \$337,981 in the operating budget from the FY20 funding level, due primarily to the contraction of the Refugee medical examination program. It is a reduction of \$1,190,000 in the non-recurring/fee fund balance funding, from \$1,690,000 in FY20 to \$500,000 in FY21. Part of this reduction (\$625,000) reflects the completion of the renovations for the move of the Vital Registration East Valley Office to the County's Southeast complex in Mesa in FY20.

Fund 532 – Grant Fund

The FY21 Grant Fund budget is \$50,399,748, an \$8,578,810 increase from FY20. This increase is the net result of absorbing the Ryan White grants and the award of the CDC Opioid Data grants, offset by the termination of the federal Adolescent Health

grant and a few grant reductions in our Healthy People/Healthy Communities multi-grant IGA with ADHS.

This total does not include the COVID-related grants---the CARES Act funding assigned to MCDPH in FY20 and the OPR program's CDC grant in the amount of \$2.5 million. The CARES Act funding is being consolidated into a new department (D890) effective in FY21. The CDC COVID-related grant will remain in our department, and the budget may be adjusted as necessary in the next month or two to accommodate this grant's funding.

Cc: Marcy Flanagan, Director
Max Porter, Deputy Director
Attachment

SUMMARY OF PUBLIC HEALTH'S FY 2020/2021 ADOPTED BUDGET
FOR BOARD OF HEALTH MEETING - JULY 27, 2020

	FY 20 Revised Budget	FY 21 Adopted Budget	Variance \$	Variance %	Notes
Fund 100 - General Fund					
Recurring - FY20 and FY20 Baseline	\$ 13,298,383	\$ 13,483,023	\$ 184,640	1.4%	
Non-Recurring	\$ 1,693,222	\$ -	\$ (1,693,222)	-100.0%	Removal of funding for Hepatitis A response
Combined Total	\$ 14,991,605	\$ 13,483,023	\$ (1,508,582)	-10.1%	
Fund 265 - Special Revenue (Fee) Fund					
Recurring Budget - Baseline	\$ 8,010,963	\$ 8,010,963	\$ -	0.0%	
Adjustments to Base	\$ -	\$ (337,981)	\$ (337,981)	#DIV/0!	
Recurring Budget Total	\$ 8,010,963	\$ 7,672,982	\$ (337,981)	-4.2%	
Non-Recurring:					
Mandated Programs	\$ 550,000	\$ 369,000	\$ (181,000)	-32.9%	
Policy Development	\$ 200,000	\$ -	\$ (200,000)	-100.0%	
Refugee Caseloads	\$ 125,000	\$ -	\$ (125,000)	-100.0%	
Use of Fee Fund Balance for Lab	\$ 190,000	\$ -	\$ (190,000)	-100.0%	
Vital Reg'n - East Valley Office Move	\$ 625,000	\$ -	\$ (625,000)	-100.0%	
Vital Reg'n - Computer Refresh	\$ -	\$ 45,000	\$ 45,000	#DIV/0!	
Vital Reg'n - Replace POS system	\$ -	\$ 86,000	\$ 86,000	#DIV/0!	
	\$ 1,690,000	\$ 500,000	\$ (1,190,000)	-70.4%	
Combined Fund 265 Total	\$ 9,700,963	\$ 8,172,982	\$ (1,527,981)	-15.8%	
Fund 532 - Grant Fund					
Recurring Funding	\$ 41,320,938	\$ 49,647,048	\$ 8,326,110	20.1%	See below for grant reductions and increases
Non-Recurring (carryover/grant fund balances)	\$ 500,000	\$ 752,700	\$ 252,700	50.5%	
Combined Fund 532 Total	\$ 41,820,938	\$ 50,399,748	\$ 8,578,810	20.5%	

Notes on Increases and Decreases

- Fund 100 - General Fund
 - o Variance from FY20 Revised to FY21 Adopted includes \$130,014 of Benefits adjustments
 - o Funding for Hepatitis A vaccination project was for FY19 (\$1.1 million) and FY20 (\$1,693,222)

- Fund 265 - Special Revenue (Fee) Fund
 - o Most of the \$338K reduction reflects contraction of the Refugee medical exam program

- Fund 532 - Grant Fund
 - o The \$8.3 million increase in the Grant Fund reflects the transfer in of the Ryan White grants and the new award of the CDC Opioid Data grant, and the offsetting termination of the federal Adolescent Health and a few other smaller grants.
 - o **This total does not include any COVID/CARES Act grant funding. MCDPH's share of the CARES Act funding has been a moving target, and for FY21 these funds will be managed by the new D890 CARES Act department.**



Maricopa County

Environmental Services Department

Gus Martinez
Finance Manager
3800 North Central,
Suite 300
Phoenix, AZ 85021
Phone: (602) 506-6703

TO: Board of Health Members

FROM: Gus Martinez, Finance Manager

DATE: July 27th, 2020

SUBJECT: FY2021 Adopted Budget

FUND 100 (County General Fund)

Adopted budget for Fund 100 operating are \$327,221 in revenues and \$10,248,820 in expenditures.

Revenues

Agency 880 is funded by the County General Fund subsidy. Environmental Services collects enforcement revenue from non-permitted activities. These fines are associated with violations of the Environmental Health Code by persons and organizations not subject to obtaining a permit. Additionally, fees are collected for transfer station trash services. Adopted budgeted revenues for Fund 100 are \$327,221 or **\$80,000 (24%)** above FY20 adopted.

In FY20 the Maricopa County Board of Supervisors approved an increase in transfer stations fees. Phase II of those fees are set to be implemented on August 1st, 2020.

Expenditures

Environmental Services General Fund Agency adopted operating budget expenditures are \$10,248,820 an increase of **\$783,409**, or **8%** increase from FY20 adopted.

Adopted budget includes an increase in personnel in the amount of **307K** for three additional vector control technicians, increase to fuel in the amount of **56K**, increases to general services in the amount of **88K**, and increases to risk in the amount of **295K**.

Non-Recurring Expenditures

The Department's adopted budget includes non-reoccurring expenses in Fund 100 in the amount of \$164,000 for the following:

- Laptops – \$9,000
- PCR Machines - \$50,000
- Vehicles – \$105,000

FUND 290 (Waste Tire Fund)

Adopted budget for Fund 290 operating are \$5,825,000 in revenues and \$5,825,000 in expenditures.

Revenues

Revenues are received from the State of Arizona to fully cover the expenses to the county to operate a tire recycling program. These fees are not directly collected by the county instead they are collected

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through the purchase of a tire and distributed to the counties based upon the number of vehicles registered in the county.

Expenditures

The Tire Fund expense budget has remained flat from FY20 to FY21.

FUND 506 (Environmental Fee Fund)

Adopted budget for Fund 506 operating are \$21,972,166 in revenues and \$21,940,071 in expenditures.

Revenues

Adopted budgeted revenues for Fund 506 are \$21,972,166 or **\$959,496 (4%)** above FY20 adopted.

In response to the COVID-19 pandemic, the Governor issued several Executive Orders that imposed restrictions on the restaurant and hospitality industry. This resulted in many establishments closing temporarily, closing permanently or limiting the scope of their operations to take out or delivery service. Despite some of those restrictions being lifted, permit renewal delinquency rates are approximately 400% higher than pre-COVID months and have already resulted in more than \$839K in uncollected outstanding revenue in FY20. Fortunately, the construction industry has not shown any signs of a slowdown and have increased 3% year over year or roughly \$800K over budgeted revenue in FY20.

The department will adopt the continued monitor process and evaluate revenue trends, permit renewals and closed establishments on an ongoing basis to obtain structural balance. These activities will include the following:

- Line item quarterly forecast of both revenue and expenses
- Weekly permit renewal models
- Weekly outstanding revenue reports
- Weekly closed establishment reporting

Expenditures

Adopted budgeted expenses at **\$21,940,071** or **\$938,323 (4%)** above FY20 adopted.

Adopted budget includes overall increase in personnel services by **\$757K** or 4% with increases to medical, retirement contributions and a budgeted line for pay for performance. Supplies and services have been increased by **\$181K** due to an increase in central services cost allocations, telecom, risk and rent.

Non-Reoccurring Expenditures

The Departments adopted budget includes non-reoccurring expenses in Fund 506 in the amount of \$2,117,426 for the following:

- Vehicles - \$390,000
- Overtime – \$125,000
- Rent – \$93,954
- 301 Move Costs - \$797,525
- IT Recommendations – \$710,947

Fund 506

Revenues	FY20 Adopted	FY21 Adopted	% Variance
Budget Objects			
6100 - Licenses & Permits	15,948,454	16,392,123	
Total for: Licenses & Permits	15,948,454	16,392,123	
6352 - Other Charges For Services	4,757,348	5,245,956	
Total for: Charges For Services	4,757,348	5,245,956	
6370 - Fines & Forfeits	241,368	238,953	
Total for: Fines and Forfeits	241,368	238,953	
6450 - Interest Income	65,000	95,134	
6500 - Miscellaneous	500	-	
Total for: Miscellaneous	65,500	95,134	
Total for: Revenues	21,012,670	21,972,166	4%
Expenditures			
Budget Objects			
70PS - Regular Pay Personnel Savings	-1,191,153	-1,189,274	
70RS - Regular Salary Pay	12,910,474	13,487,549	
70SA - Regular Salary Adjustments	322,033	376,794	
Total for: Regular Pay	12,041,354	12,675,069	
7501 - Taxes	986,484	1,030,540	
75TA - Taxes Salary Adjustment	24,636	28,825	
75TS - Taxes Vacancy Savings	-91,001	-90,872	
Total for: Taxes	920,119	968,493	
7502 - Retirement	1,563,664	1,648,140	
75RA - Retirement Salary Adjustment	38,998	46,044	
75RS - Retirement Vacancy Savings	-144,240	-145,326	
Total for: Retirement	1,458,422	1,548,858	
7503 - Medical	2,696,577	2,842,019	
75MS - Medical Vacancy Savings	-242,692	-243,786	
Total for: Medical	2,453,885	2,598,233	
7504 - Workers Comp	44,390	49,650	
Total for: Workers Comp	44,390	49,650	
7505 - Unemployment	1,872	1,613	
Total for: Unemployment	1,872	1,613	
7506 - Subsidy Plan	16,677	16,656	
Total for: Subsidy Plan	16,677	16,656	
7508 - Post Employment Health Program	0	10,000	
Total for: Post Employment Health Program	0	10,000	
7951 - Taxes and Other Pay Alloc Out	-2,616	-15,420	
Total for: Taxes Allocation Out	-2,616	-15,420	
7952 - Retirement Allocation Out	-4,035	-9,660	
Total for: Retirement Allocation Out	-4,035	-9,660	
7953 - Medical Allocation Out	-8,108	-41,186	
Total for: Medical Allocation Out	-8,108	-41,186	
7954 - Salary Allocation Out	-34,195	-126,110	
Total for: Salary Allocation Out	-34,195	-126,110	
7961 - Taxes and Other Pay Alloc In	47,546	49,302	
Total for: Taxes Allocation In	47,546	49,302	
7962 - Retirement Allocation In	74,429	78,698	
Total for: Retirement Allocation In	74,429	78,698	
7963 - Medical Allocation In	142,149	103,446	
Total for: Medical Allocation In	142,149	103,446	
7964 - Salary Allocation In	629,239	630,687	
Total for: Salary Allocation In	629,239	630,687	
Total for: Personal Services	17,781,128	18,538,329	4%
8010 - General Supplies	157,332	174,692	
8030 - Fuel	99,987	100,388	
8060 - Supplies-Allocation In	82,791	18,630	
Total for: Supplies	340,110	293,710	-16%
8100 - Attorney & Legal Fees	7,700	7,700	
8120 - General Services	244,972	321,684	
8127 - Publication & Document Management Services	8,000	8,004	
8200 - Building Lease/Rent	372,995	380,496	
8390 - Telecommunications ISF Charge	509,481	527,461	

8391 - Risk Management ISF Charge	91,247	99,598	
8392 - CSCA	928,366	935,443	
8394 - Equipment Services ISF Charge	107,609	89,290	
8413 - Travel - Other	147,998	146,058	
8420 - Employee Education & Training	105,271	105,234	
8430 - Postage/Freight/Shipping	52,308	52,308	
8500 - Utilities	1,188	1,188	
8720 - Services Allocations Out	-142,875	-135,534	
8730 - Services Allocations In	446,250	569,102	
Total for: Services	2,880,610	3,108,032	7%
Total for: Expenditures	21,001,748	21,940,071	4%

Fund 100

Revenues

Budget Objects	FY20 Adopted	FY21 Adopted	% Variance
6352 - Other Charges For Services	203,027	248,051	
Total for: Charges For Services	203,027	248,051	
6370 - Fines & Forfeits	22,221	19,712	
Total for: Fines and Forfeits	22,221	19,712	
6500 - Miscellaneous	21,973	59,458	
Total for: Miscellaneous	21,973	59,458	
Total for: Revenues	247,221	327,221	24%

Expenditures

Budget Objects	FY20 Adopted	FY21 Adopted	% Variance
70PS - Regular Pay Personnel Savings	-179,023	-179,695	
70RS - Regular Salary Pay	2,892,139	3,095,879	
Total for: Regular Pay	2,713,118	2,916,184	
7100 - Overtime	10,051	9,570	
Total for: Overtime	10,051	9,570	
7501 - Taxes	221,041	236,551	
75TO - Taxes Overtime Pay	769	-	
75TS - Taxes Vacancy Savings	-13,682	732	
Total for: Taxes	208,128	223,553	
7502 - Retirement	350,257	378,337	
75RO - Retirement Overtime Pay	1,217	1,169	
75RS - Retirement Vacancy Savings	-21,681	-21,960	
Total for: Retirement	329,793	357,546	
7503 - Medical	763,938	861,203	
75MS - Medical Vacancy Savings	-47,288	-49,950	
Total for: Medical	716,650	811,253	
7504 - Workers Comp	14,347	16,047	
Total for: Workers Comp	14,347	16,047	
7505 - Unemployment	1,031	889	
Total for: Unemployment	1,031	889	
7506 - Subsidy Plan	2,623	2,604	
Total for: Subsidy Plan	2,623	2,604	
7961 - Taxes and Other Pay Alloc In	8,010	6,678	
Total for: Taxes Allocation In	8,010	6,678	
7962 - Retirement Allocation In	12,534	10,668	
Total for: Retirement Allocation In	12,534	10,668	
7963 - Medical Allocation In	23,979	13,604	
Total for: Medical Allocation In	23,979	13,604	
7964 - Salary Allocation In	105,968	85,029	
Total for: Salary Allocation In	105,968	85,029	
Total for: Personal Services	4,146,230	4,453,625	7%
8010 - General Supplies	742,186	760,462	
8013 - Safety Apparel & Supplies	879	13,420	
8030 - Fuel	206,163	262,746	
8050 - Supplies-Allocation Out	-75,000	-	

8060 - Supplies-Allocation In	1,394	3,176	
Total for: Supplies	875,622	1,039,804	16%
8100 - Attorney & Legal Fees	4,300	3,300	
8120 - General Services	425,624	513,962	
8127 - Publication & Document Management S	14,497	14,500	
8200 - Building Lease/Rent	45,388	28,803	
8203 - Equipment Lease/Rent	1,980	1,200	
8250 - Repairs And Maintenance	133,180	17,000	
8300 - Intergovernmental Payments	500	504	
8305 - Intergov Telecommunications ISF Charge	-	-	
8390 - Telecommunications ISF Charge	146,830	192,842	
8391 - Risk Management ISF Charge	3,223,302	3,518,285	
8394 - Equipment Services ISF Charge	302,208	314,537	
8413 - Travel - Other	17,319	17,280	
8420 - Employee Education & Training	9,248	10,824	
8421 - Conference Registration	130	-	
8430 - Postage/Freight/Shipping	8,808	8,808	
8500 - Utilities	39,984	39,984	
8720 - Services Allocations Out	-75,000	73,562	
8730 - Services Allocations In	145,261	-	
Total for: Services	4,443,559	4,755,391	7%
Total for: Expenditures	9,465,411	10,248,820	8%

FUND 290

Revenues

Budget Objects	FY20 Adopted	FY21 Adopted	% Variance
6201 - Intergovernmental-State	5,527,004	5,529,641	
Total for: Intergovernmental	5,527,004	5,529,641	
6352 - Other Charges For Services	285,592	282,703	
Total for: Charges For Services	285,592	282,703	
6450 - Interest Income	12,404	12,656	
Total for: Miscellaneous	12,404	12,656	
Total for: Revenues	5,826,000	5,825,000	0%

Expenditures

Budget Objects	FY20 Adopted	FY21 Adopted	% Variance
70PS - Regular Pay Personnel Savings	-	-	
70RS - Regular Salary Pay	114,092	112,333	
Total for: Regular Pay	114,092	112,333	
7100 - Overtime	660	660	
Total for: Overtime	660	660	
7501 - Taxes	8,741	8,612	
75TO - Taxes Overtime Pay	50	51	
75TS - Taxes Vacancy Savings	-	-	
Total for: Taxes	8,791	8,663	
7502 - Retirement	13,750	13,655	
75RO - Retirement Overtime Pay	80	81	
75RS - Retirement Vacancy Savings	-	-	
Total for: Retirement	13,830	13,736	
7503 - Medical	36,735	37,662	
75MS - Medical Vacancy Savings	-	-	
Total for: Medical	36,735	37,662	
Total for: Personal Services	174,108	173,054	-1%
8010 - General Supplies	1,280	1,284	
8040 - Non-Capital Equipment	1,136	-	
8060 - Supplies-Allocation In	75,000	-	
Total for: Supplies	77,416	1,284	-5929%
8120 - General Services	5,429,357	5,589,764	
8127 - Publication & Document Management Servlc	3,053	3,048	
8200 - Building Lease/Rent	9,105	9,108	
8250 - Repairs And Maintenance	18,397	18,396	
8392 - CSCA	38,564	30,346	
8730 - Services Allocations In	75,000	-	
Total for: Services	5,573,476	5,650,662	1%
Total for: Expenditures	5,825,000	5,825,000	0%



Maricopa County

Environmental Services Department

DATE: July 9, 2020

TO: Maricopa County Board of Health

FROM: Maricopa County Environmental Services Department

SUBJECT: Staff Report - Review of New Fee Waiver Applications and Fee Waiver Applications Deferred from the April 27, 2020 Board of Health Meeting

Maricopa County Environmental Services Department staff reviewed thirty-one (31) new fee waiver applications that are being presented to the Board of Health as an agenda item for approval/denial at the July 27, 2020 meeting. In addition one (1) application carried over (deferred) from the April 27, 2020 Board of Health meeting is being presented again. Said fee waiver applications are listed on the attached July 27, 2020 Fee Waiver Application Summary Sheet and the attached July 27, 2020 Deferred Fee Waiver Application Summary Sheet.

Based on information provided during the current application process, all listed permitted operations on the July 27, 2020 Fee Waiver Application Summary Sheet appear to meet criteria set forth in the Maricopa County Environmental Health Code Chapter 1, Regulation 5 except for applicant P18- Teen Challenge of Arizona and applicant P28- Indo American Cultural and Religious Foundation of Arizona for the following reasons:

1. Teen Challenge of Arizona requests a waiver of fee for two permits. Their Boarding Home permit, appears to meet criteria set forth in the Maricopa County Environmental Health Code Chapter 1, Regulation 5. However, their Bathing permit, does not operate solely for the poor, distressed or under-privileged. The answer of "Teen Challenge of Arizona is a nonprofit residential recovery program for those who are suffering from addiction. In addition to recovery services, we provide 3 square meals a day plus housing and transportation to all clients enrolled in the program at no charge to them" does not demonstrate that their Bathing permit provides services to the poor, distressed or underprivileged.
2. Indo American Cultural and Religious Foundation of Arizona dba Bharatiya Ekta Mandir does not operate for the poor distressed or underprivileged. When asked "Is the free food available to everyone given predominantly to the poor, distressed or underprivileged" applicant replied, "We don't restrict people coming to the temple irrespective whether they are poor, underprivileged or any other. Poor and underprivileged are served in addition to other devotees coming to temple", does not demonstrate service solely (or predominately) to the poor, distressed or

underprivileged. A follow up call was made to Mr. Rahul Gupta on July 3rd. Mr. Gupta verified that the food service operation is open to all including the general public.

At the Board's direction, staff reached out to the one deferred applicant, Laveen Education Foundation, to give them an opportunity to provide additional information on the reasons they may qualify for a fee waiver. The application was originally recommended for denial based on the following reasons:

1. Laveen Education Foundation does not operate to provide relief solely to the poor distressed or under-privileged. When asked “. . . are 100% of the scholarships awarded to students who are poor, distressed or under-privileged?” they replied “I cannot quantify that 100% of scholarship recipients are poor, distressed or under-privileged. While it is a heavily-weighted factor in the determination, it is possible that other aspects of the student's grant application could out-score their financial need.”

When contacted for additional information on April 8, 2020 the applicant indicated “Those two questions (regarding financial need) are assigned up to 10 points, whereas the other questions are assigned at 5 points. So yes, those questions are more heavily weighted than the other questions.”

A representative from the Laveen Education Foundation has indicated they intend to address the Board of Health at the July 27, 2020.

**Deferred Fee Waiver Summary Sheet for
07-27-20 Board of Health meeting**

Item #	Administrative Name	Business	Requested Fee	Administrative Address	Permit #	Permit Type Class
		Special Event: Laveen Education Foundation Winter Fesitival, December 6, 2019				
P1-defer	Laveen Education Foundation		\$ 85.00	5001 W. Dobbins Rd., Laveen, AZ 85339	FD-76389	Temporay
P1-d Total			\$ 85.00			

Total Deferred Permits			\$ 85.00			
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