

## **NOTICE OF MEETING**

(Prepared in compliance with A.R.S. §§ 38-431.01, 38-431.02 and 38-431.03 (A))

### **MARICOPA COUNTY SELF-INSURED BENEFITS TRUST FUND BOARD OF TRUSTEES**

NOTICE IS HEREBY GIVEN to the general public that the Maricopa County Self-Insured Benefits Trust Fund Board of Trustees will hold a meeting as follows:

**301 W. Jefferson Street, Suite 3200 - 3rd floor, North Conference Room  
Maricopa County Administration Building  
Phoenix, AZ 85003**

**TELEPHONIC MEETING ONLY  
TO ACCESS THE MEETING DIAL 1 855 378 8822  
AND WHEN PROMPTED ENTER 835 155 643 #**

**August 25, 2020 at 11:00 a.m. to Noon**

The Maricopa County Self-Insured Benefits Trust Fund Board of Trustees may vote to recess into an executive session for the purpose of obtaining legal advice from the Board of Trustees' attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A) (3). Special Needs: If any disabled persons need an accommodation, they may call the Administrator's office at 602-506-1010 so that arrangements may be made.

### **AGENDA**

1. Call to Order
2. Approval of the April 28, 2020 Meeting Minutes
3. Review of Maricopa County Benefits Plan document (Eleventh Amendment and Reinstatement)

This document will be put before the Board of Supervisors for approval at their September 2, 2020 meeting. The purpose of the document is to consolidate and supersede the following four existing plan documents: (i) the Maricopa County Benefits Plan (Tenth Amendment and Restatement); (ii) the Maricopa County Dependent Care Flexible

Spending Account Plan (Fifth Amendment and Restatement); (iii) the Maricopa County Health Care Flexible Spending Account Plan (Fifth Amendment and Restatement); and (iv) the Maricopa County Limited Scope Flexible Spending Account Plan (Second Amendment and Restatement). Also, the document makes technical corrections to reflect current applicable laws and regulations. The only substantive changes are as follows:

- Extends HIPAA special enrollment periods by requiring the Plan to disregard the COVID-19 “Outbreak Period,” which started March 1, 2020, and ends 60 days after the end of the COVID-19 national emergency.
- Provides that the Plan must disregard the Outbreak Period in determining certain periods and deadlines with respect to COBRA.
- Amends the Flexible Spending Account Plans to extend the grace period for plan year ending June 30, 2020, from September 15 to December 31, 2020; and the run out period from November 30 to no later than 45 days after December 31, 2020; provided, that the Outbreak Period shall be disregarded for determining the 45-day deadline, if the Outbreak Period otherwise impacts this 45 day deadline.

Presenter: **Charlotte Marz, Deputy Director**

4. Full Year 2019-2020 Unaudited Financial Statements - Presentation and Discussion AND Full Year 2020- 2021 Forecast - Presentation and Discussion

The financial statements will be reviewed to provide an update on the current assets and liabilities related to the Benefits Trust Fund. Information will be presented regarding the full year 2021 forecast for the Benefits Trust Fund.

Presenter: **Dave Hansen, Benefits Finance Manager**

5. Call to the Public
6. Motion to Adjourn

A copy of this Agenda has been posted on the bulletin board of the Clerk of the Maricopa County Board of Supervisors, 1st Floor, 301 West Jefferson Street, Phoenix, Arizona 85003, and on <http://www.maricopa.gov/AgendaCenter/Benefit-Board-of-Trustees-16>.