

**Draft Minutes of the Maricopa HOME Consortium Public Meeting**  
**February 20, 2020 9:30 am**

Consortium Members Present:

Marsha Chavez, City of Avondale  
Karin Bishop, City of Chandler  
Melanie Dykstra, Town of Gilbert  
Matthew Hess, City of Glendale  
Rachel Milne, Chair, Maricopa County  
Jaime Gonzalez, City of Peoria  
Michele Payakovich, City of Scottsdale  
Adam Lane, City of Surprise  
Elizabeth Garcia, City of Tempe

Others Present:

Regina Marette, Maricopa County  
Carissa Cyr, Maricopa County  
Lina Alam, Maricopa County  
Renee Ayres-Benavides, City of Peoria  
Daniel Lander, City of Avondale  
Trilese DiLeo, City of Glendale

**1. Call to Order**

At 9:33 a.m., Rachel Milne, the Chair, called to order the February 20, 2020 Maricopa HOME Consortium Public Meeting, held in the Roosevelt Room, at 234 North Central Ave., 3<sup>rd</sup> Floor, Phoenix, Arizona 85004.

**2. Roll Call**

Regina Marette called the roll and a quorum was established.

**3. Approval of Minutes (01/16/20)**

Rachel Milne called for a motion to approve the minutes of the January 16, 2020 monthly HOME Consortium Public Meeting. Karin Bishop noted a capitalization error on page 2. Rachel Milne called for a motion to approve the minutes, with the correction on page 2. Karin motioned to approve the minutes. The motion was seconded by Jaime Gonzalez and passed unanimously.

**4. Consolidated Plan and Analysis to Fair Housing Impediments Presentation by Western Economic Services**

Tim Gottgetreu from Western Economic Services presented a webinar of the 2020-2025 Maricopa HOME Consortium and Urban County Consolidated Plan and Analysis of Impediments (AI) to Fair Housing Choice to inform the Consortium of their findings and offer an opportunity for comment on the strategies and goals based on those findings. He detailed 45 slides including: a summary of planning requirements by HUD, demographic and economic tables, the housing market, components of the AI and Fair Housing, priority needs, and a list of goals to meet those needs. A discussion was held related to the data presented and Tim received feedback and answered questions from those in attendance.

**5. Approval of CHDO Subcommittee funding recommendations for PY 2020**

Applications were received from ARM of Save the Family, Newtown CDC, and Trellis for a combined total of \$1,234,660. The CHDO 15% set-aside for PY2020 is \$711,900. Regina reported that the CHDO Review Subcommittee met last month to review the CHDO applications and recommended awarding \$290,000 to Trellis, \$212,987 to Newtown, and \$208,913 to ARM. A handout was provided with the details of each activity and requested funding. Regina said the priority was to fund the highest scoring applicant, Trellis, for their full request. The second priority was to fund ARM their minimum requested amount, so that they would be able to purchase a two-bedroom home. Newtown received the remaining balance of funds due to their program flexibility.

Rachel thanked the Cities of Glendale and Peoria for participating on the review subcommittee and called for a motion to approve the subcommittee's recommendations for CHDO funding. Melanie Dykstra motioned to approve. The motion was seconded by Marsha Chavez and passed unanimously.

#### **6. HOME Consortium 3 Year IGA**

Regina reported that last month the County sent the notification of consortium's intent to participate in the HOME Consortium to HUD. The County also has received the required State Certification from the Arizona Department of Housing. She stated that four cities have already executed the agreement and that the consortium is on track to execute all of the agreements by May 1, 2020. The IGA is on the May 6, 2020 Board of Supervisor's agenda. The fully executed agreement is due to HUD by June 30, 2020.

#### **7. Round Table-Consortium Member Updates**

A round table discussion was held, each City/Town representatives reported their updates.

Jaime Gonzalez reported that the City of Peoria has signed a cooperative agreement with three environmental review consultants.

Karin Bishop reported that at the NCDCA conference she learned that HEROS will be required by the end of this calendar year.

Regina gave an update from HUD regarding the 15% CHDO set-aside funds. HUD's Office of General Counsel has determined that the 15% allocation funds are reserved for CHDOs for the first 24 months after the HOME allocation is awarded. Due to the commitment deadline suspension, there is no requirement to spend these funds within 24 months, however PJ's are encouraged to work with CHDOs during that time. The change is this: after the 24-month deadline expires, CHDO funds no longer need to be allocated to CHDOs or CHDO projects. The funds can then be allocated towards any eligible HOME activity.

Carissa noted that the 2020-25 Consolidated Plan, 2020 Action Plan, Citizen Participation Plan, and AI will be due to HUD on May 15, 2020 and encouraged Cities/Towns to review their timelines to ensure they will be prepared for submission by this date. Each jurisdiction is required to approve and submit the AI with their respective CDBG Consolidated Plans.

Tempe announced that it received an ESG allocation for 2020, and a discussion occurred related to the existing Consolidated Plan template and how to submit information related to Tempe's ESG within it.

Glendale announced it is closing soon on Bethany Crossing, a multi-family project with UMOM.

#### **8. Call to Public**

The public had no comment.

#### **9. Adjournment**

There being no other business, the Chair entertained a motion for adjournment by Michele Payakovich and seconded by Melanie Dykstra. The motion passed unanimously. The meeting was adjourned at approximately 11:20 a.m. The next scheduled public meeting will be 03/19/2020, unless there is no other business.

Respectfully submitted,

*Regina Marette*

Regina Marette, Recording Secretary.