



Executive Committee

Randall Furrow, Chair

Tuesday, April 28, 2020
 12:00 p.m. to 1:30 p.m.
 ZOOM Teleconference

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Meeting Minutes

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT	Randall Furrow	AT	Eric Moore	AT	Cynthia Trottier
AT	Cheri Tomlinson	AT	Merlin Gross	AT	Anthony Holscher
AT	Robert Dyer				

AA Staff:

AT	Carmen Batista	AT	Thomas Schucker	AT	Michael Koran

Welcome, introductions and declarations of any conflicts-of-interest

Randall Furrow called the meeting to order and welcomed the attendees. Everyone introduced themselves and declared any conflicts-of-interest.

Determination of quorum

Randall Furrow determined quorum with 6 of 6 members at 12:04 pm.

Approval of Minutes

E. Moore motioned to approve the minutes, a second was made by A Holscher. R. Dyer and C. Tomlinson Abstained. Motion passed.

Planning Council Chair Update

Randall Furrow thanked everyone for being patient during this time and for adapting to our meetings through new technology.

Recipient's Office Update

Carmen gave a report on what is happening in the Recipient's office. Duvia Lozano has been appointed the Chair of the Part A Improvement Committee.

Through the CARES Act we received \$437,270 in Covid funding which will be split 66% to Service Costs and 34% to Provider Costs. There is a survey out now to the providers to find out needs and barriers at this time for the funding.

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Program and the Maricopa County Department of Public Health.

All of the documents mentioned in may be requested from Planning Council Support.

MEETING MINUTES *continued*

There is a Covid survey for clients in the works that will ask about issues clients have faced, impact of Covid-19, their number 1 concern at this time, ability to social distance, and most important things to keep you in care during this.

In the packet there was the GY20 PSRA Final Allocations Sheet to review. C. Batista reviewed this with the executive committee and entertained any questions from the committee.

A motion was made by C. Tomlinson to Accept the cut to Dental Services as suggested. The motion was seconded by R. Dyer. C. Trottier opposed and the Motion Passed.

A motion was made by C. Tomlinson to accept Option 1 of the allocations and revisit every quarter to make sure we address community needs. The motion was seconded by E. Moore. C. Trottier Abstained and the Motion Passed.

Review 2020/2021 Planning Council Activity Timeline

Thomas Schucker reviewed this month's activities in the Planning Council Activity Timeline and the committee is current.

CHPS Committee Update

C. Tomlinson has discussed with C. Batista that the CHPS committee would like to have an emergency meeting before their next scheduled meeting to review the Ending The HIV Epidemic Workplan. That meeting will be scheduled for May 13 at 10am. C. Tomlinson had no other updates because there has not been a new meeting since the committee last met. The next scheduled meeting will be on May 26th at 12:00 pm.

STaR Committee Update

E. Moore gave a brief update that the STaR Committee has also not met since this committee last met. The next meeting will take place on May 26th at 2:00 pm and the committee will continue to update the service standards that still need to be reviewed.

TEAM Committee Update

Thomas Schucker reviewed the PC Roster and made sure that we meet the Federal Reflectiveness at this time. The committee's next meeting will take place on May 26th at 11 am.

Arizona's Community Leadership Academy

Item Tabled for a later date

Review and Approve Final Allocations Based on Actual Award Amount

Item was approved in Recipient's office update.

Negotiation of PC Budget Amount with Recipient

T.Schucker led the discussion on this item with the committee and the Recipient's office. C. Batista has agreed to update the committee at every Executive Committee meeting on the current budget. The plan is for Quarterly updates, but C. Batista will attempt to make it every Executive committee meeting.

MEETING MINUTES *continued*

Design the Assessment of the Administrative Mechanism (AAM).

T.Schucker gave a short presentation on the AAM, why we do it, what it is, why the results matter. The committee then reviewed last year's AAM. C. Tomlinson made a motion to use the same questions as last year for this years Assessment. The motion was seconded by R. Dyer. Motion passed unanimously.

Review and Sign Annual Progress Report/Program Terms Report

T. Schucker described the Annual Progress Report and what it entails. A. Holscher made a motion to have Collaborative Research create a draft to be approved by the Chair. The motion was seconded by E. Moore. The Motion passed unanimously.

Review and Resolve Parking Lot Items

None at this time.

Current events summaries

None at this time.

Call to the public

No public comment.

Adjourn

The meeting adjourned at approximately 1:30 pm.