



**MARICOPA COUNTY ENVIRONMENTAL SERVICE DEPARTMENT
WATER & WASTE MANAGEMENT DIVISION
ONSITE WASTEWATER PROGRAM**

301 West Jefferson Street, Suite 170, Phoenix, AZ 85003

Phone: (602) 506-6666 Fax: (602) 506-6925

Email: SepticQuestions@maricopa.gov Web Site: esd.maricopa.gov



**INSTRUCTIONS FOR OBTAINING AN AFFIDAVIT OF AGREEMENT TO ENCROACH
INTO PROPERTY LINE SETBACK (WASTEWATER DISPOSAL)**

A setback of 50 feet from onsite wastewater treatment facilities (septic systems) to undeveloped property lines is required in areas where water is supplied by individual wells. When this setback cannot be met, your neighbor may sign a legal agreement allowing your onsite wastewater treatment facility to encroach upon his/her property line setback. This agreement may have the effect of limiting your neighbor's ability to develop his/her property in the vicinity of your onsite wastewater system, since all wells must remain 100 feet from all septic system components.

Procedure:

1. The property owner allowing the encroachment must complete the affidavit. The information requested on lines 1 and 3 applies to the property being encroached upon (neighboring property). The information requested on lines 5 and 7 refer to the property on which the proposed onsite wastewater system is to be installed.
2. In the presence of a notary public, the property owner referenced in lines 1 and 3 must sign on line 20, date the affidavit on line 22 and print his/her name and address on lines 25 and 28. Notarize the form.
3. Record the completed form with the Maricopa County Recorder's Office located at 1111 West Jefferson St, Phoenix or at a Recording Kiosk location. There is a fee for this service. The turnaround time for a recorded document varies, and can take up to 6 weeks.
4. If you cannot wait for the Recorder's Office to send official recorded documents, you can ask for a certified copy at the Recorder's intake counter. There is an additional fee to obtain the certified copy of the recorded document. You may hand-carry the certified copy to MCESD. The Recording Number and/or certificate number and the affidavit will be added to the NOID application file.



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AFFIDAVIT OF AGREEMENT TO ENCROACH INTO PROPERTY LINE SETBACK
(WASTEWATER DISPOSAL)

I, _____, owner of record of Assessor's Parcel Number (APN)
_____ and legal description Section _____ Township _____ Range _____
agree to the wastewater disposal system or its replacement serving APN _____
and legal description Section _____ Township _____ Range _____ being placed in such a
manner as to encroach within the property line setback of 50 feet as required by the Arizona
Department of Environmental Quality.

I understand that my agreement to this encroachment may limit my ability to install a water
well on my property since I will be required by the Arizona Department of Water Resources
to maintain a minimum of 100 feet between the well and all sewage disposal systems. Should
I sell this property, I agree to inform the purchaser in writing of this limitation.

I have read this affidavit and do understand its meaning and its impact on the potential
development of my property.

Signature(s) _____

Date _____

Name(s) _____

Address _____

This instrument was acknowledged before me this _____ day of _____, 2 _____.

My commission expires _____

Notary Public _____